IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls. ADULTS

Clear the hallways and remain in room or area until the "All Clear" is announced Do business as usual

Close and lock the door Account for students and adults Do business as usual



SECURE! Get inside. Lock outside doors. STUDENTS ADULTS

Return to inside of building Do business as usual

Bring everyone indoors Lock outside doors Increase situational awareness Account for students and adults Do business as usual



LOCKDOWN! Locks, lights, out of sight. STUDENTS ADULTS

Move away from sight Maintain silence Do not open the door Recover students from hallway if possible Lock the classroom door Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified) STUDENTS ADULTS

Leave stuff behind if required to If possible, bring your phone Follow instructions

Lead students to Evacuation location Account for students and adults Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy. STUDENTS ADULTS

Use appropriate safety strategy for the hazard

Hazard Tornado

Tsunami

Safety Strategy
Evacuate to shelter area

Hazmat Earthquake

Drop, cover and hold Get to high ground Lead safety strategy

Account for students and adults

Notify if missing, extra or injured students or adults



Seal the room